

## Publication Ethics and Malpractice Statement for the “Przegląd Politologiczny” (“Political Science Review”) ISSN 1426-8876

The “Przegląd Politologiczny” provides a forum for the presentation of research results, exchange of thoughts and discussions on the theory and practice that make up political science today. The papers and reviews published come from authors from the whole of Poland and abroad.

The Editorial board of “Przegląd Politologiczny” (“Political Science Review”) is responsible for, among other, preventing publication malpractice. Unethical behavior is unacceptable and the “Przegląd Politologiczny” Editorial Board does not tolerate plagiarism in any form.

Authors who submit articles have to affirm that manuscript contents are original. Furthermore, authors of the articles recommended for publication are obligated to submit an assurance that their paper is an original work and has not been published, submitted, or accepted elsewhere in any form.

The following duties outlined for editors, authors, and reviewers within the “Przegląd Politologiczny” (“Political Science Review”) are based on the COPE Code of Conduct ([http://publicationethics.org/files/u2/New\\_Code.pdf](http://publicationethics.org/files/u2/New_Code.pdf)).

The “Przegląd Politologiczny” (“Political Science Review”) team is to be fully committed to good publication practice and accept the responsibility for fulfilling the duties and responsibilities, as set by COPE Code of Conduct.

### DUTIES OF THE EDITOR

#### 1. Publication Decisions

Based on the editorial board's review, the editor can accept or reject the manuscript or can send it for modifications.

#### 2. Review of Manuscripts

The editor must ensure that each manuscript is initially evaluated by the editor, who may make use of appropriate means, to examine the originality of the contents of the manuscript. After passing this test, the manuscript is forwarded to two reviewers for double-blind peer review, and each of whom will make a recommendation to publish the manuscript in its present form or to modify or to reject it.

#### 3. Fair Review

The editor ensures that each manuscript received by the “Przegląd

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Politologiczny” is reviewed for its intellectual content without regard to authors’ sex, gender, race, religion, citizenship, etc.

## **4. Confidentiality**

The editor must ensure that information regarding manuscripts submitted by the authors is kept confidential.

## **5. Disclosure and Conflicts of Interest**

The editor of the “Przegląd Politologiczny” can not use unpublished materials, disclosed in submitted manuscript for his/her own research, without prior written consent of the author(s).

## **DUTIES OF THE AUTHORS**

### **1. Reporting Standards**

Authors should accurately present their original research, as well as objective discussion of its significance. Manuscripts will follow the submission guidelines ( editorial requirements) of the “Przegląd Politologiczny” .

### **2. Originality**

Authors must ensure that their work is entirely original.

### **3. Multiple, Redundant, or Concurrent Publication**

Author should not submit the same manuscript to more than one journal concurrently. It is also expected that the author(s) will not publish redundant manuscripts, or manuscripts describing the same research in several publishing venues, after the initial manuscript has been accepted for publication.

### **4. Acknowledgement of Sources**

Author(s) should acknowledge all sources of data used in the research and cite publications that have been influential in research work.

### **5. Authorship of the Paper**

Authorship should be limited only to those who have made a significant contribution to conceiving, designing, executing and/or interpreting the submitted study. Others who have made significant contribution should be listed as co-authors. Authors should also ensure that all the authors and co-authors have seen and approved the final submitted version of the manuscript and their inclusion as co-authors.

### **6. Data Access and Retention**

Authors should provide raw data related to their manuscript for editorial review and must retain such data.

### **7. Disclosure of Financial Support**

All sources of financial support, if any, should be clearly disclosed.

### **8. Fundamental errors in published work**

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When an author discovers a significant error or inaccuracy in his/her submitted manuscript, then the error or inaccuracy must be reported to the editor.

## DUTIES OF REVIEWERS

### 1. Confidentiality

Manuscript reviewers, the editor and the editorial staff must not disclose any information regarding submitted manuscripts. All submitted manuscripts are to be treated as privileged information.

### 2. Acknowledgement of Sources

Manuscript reviewers must ensure that authors have acknowledged all sources of data used in the research. Any kind of similarity or overlap between the manuscripts under consideration or with any other published paper of which reviewer has personal knowledge must be immediately brought to the editor's notice.

### 3. Standards of Objectivity

Review of submitted manuscripts will be done objectively and reviewers shall express their views clearly, with supporting arguments.

### 4. Promptness

If a reviewer believes it is not possible for him/her to review the research reported in a manuscript within the designated guidelines, or within stipulated time, he/she should notify the editor, so that the accurate and timely review can be ensured..

### 5. Conflict of Interest

All reviewers should have no conflict of interest with respect to the research, the authors and/or the funding bodies.